



# TUITION CONTRACT

## AND CANCELLATION/RESCHEDULING POLICIES

### Payment:

Monthly tuition rates are based upon two semesters of the 9-month school year. The monthly tuition payment for the first semester is due September through December and then the second January through May. The exact number of weeks and cost of tuition will be communicated to you before the semester starts. An annual recital with awards is held in the spring and is included in the January through May tuition.

The new tuition policy pays for 13 lessons over a 16-week period (**September 2, 2017 through December 22, 2017**). Please note that Chelsea will not be teaching the following dates:

**September 2 – 10    November 22 – 25    December 6-11**

Summers are a separate tuition period Summer lessons can be pro-rated when a schedule is agreed upon at the beginning of each month, June through August.

*Tuition payments are due by the first lesson of the month. If tuition is not received before the tenth of the month, a \$10 late fee will be incurred and lessons will be suspended until tuition is paid.*

### Payment options:

You may pay the tuition in full with a 5% discount at the beginning of the semester by cash, check or by credit card or debit card through the website.

*or*

You may sign up for automatic payments that splits the tuition into four monthly payments throughout the semester. These payments may be made by credit card or debit card through our website.

*In case of extenuating circumstances or emergencies that will not permit you to pay through either one of these options, please contact Chelsea or Paul privately.*

Please make all checks out to the teacher: Chelsea Melcher or Paul Melcher.

Returned Checks: There is a \$20.00 fee for all returned checks.

### Lesson policies:

Missed Lessons: Each student has a reserved lesson time, and is responsible for that time. If you can't make your lesson time, please cancel by contacting us within 24 hours of that time. We regret that missed lessons that were not cancelled in that time period cannot be made up except in cases of emergency. Lesson times cannot be extended due to late arrival. Please note that tuition is due regardless of missed lessons but can be made up within the semester dates: **September 2, 2017 through December 22, 2017**.

Thirty-Day Notice of Cancellation: If a student must discontinue lessons, a written, thirty-day notice is required. Payment is due during this thirty-day period whether or not lessons are taken.  
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Supplies. An assignment notebook is provided at the first lesson. You may be asked to pay for music above the books that you may have purchased. We will discuss this with you when it is needed and expect payment by the next lesson. Ms. Chelsea and Mr. Paul have a large supply of music that they are able to scan for students. Sometimes students may be asked to purchase a music book or sheet music.

*Unless enrolled in automatic payments, full tuition is due by September 12, 2017.*

**Tuition for 30-minute lessons = \$325**

Tuition paid in full by September 12 = \$308.75 (full tuition can be paid by check, cash, or online with credit/debit card)

Tuition paid by 4 monthly automatic payments = \$81.25 per month (tuition is paid online via credit or debit card)

**Tuition for 60-minute lessons = \$585**

Tuition paid in full by September 12 = \$555.75 (full tuition can be paid by check, cash, or online with credit/debit card)

Tuition paid by 4 monthly automatic payments = \$146.25 per month (tuition is paid online via credit or debit card)

I understand that the fall semester tuition is due in full by **September 12, 2017** or I must be enrolled in automatic payments. The tuition pays for **13 lessons**. If I have to miss a lesson, I understand that I need to give a minimum of 24-hour notice or else the lesson is forfeited (except in cases of emergency). For makeups needed throughout the fall semester, I understand that I can schedule in any "open" slots shown in the school calendar (calendar can be found by logging into student pages at redmusicschool.com) by contacting Chelsea or Paul and requesting that "open" spot. The spots will be filled on a first come, first serve basis. I also understand that I can join the RED Facebook group and request to swap lesson times with another student that week. I understand that lessons not made up within the 16-week period will be forfeited and do not roll over into second semester. **All 13 lessons need to be completed within the 16-week period of September 2 through December 22, 2017.**

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Print Name

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Signature

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Date



# LESSON CONTRACT

*Working Together to Create Great Musicians*

## TEACHER RESPONSIBILITIES

I will:

- do my part to help each student succeed in reaching their musical goals
- provide a professional studio environment free from distractions and conducive to learning and music-making
- teach students how to practice effectively
- arrange adequate performance opportunities for the student in the form of studio recitals, etc.
- teach students using a well-rounded approach that includes music theory, proper technique, repertoire, functional keyboard skills and more
- teach the individual and adjust my teaching approach to the needs, strengths and weaknesses of each student
- provide a positive and fun atmosphere where learning will happen and beautiful music will be made!

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENT RESPONSIBILITIES

I will:

- get my child to scheduled lessons on time
- help make sure my child's music folder is organized and music is double-sided and 3 hole punched
- provide my child with a quality, well-tuned piano for daily practice (piano students)
- help my child find a daily practice time free from other commitments, noise and distractions
- sit down daily with my young child and help them practice or just provide them an audience by listening (up to age 7)
- sit down at least once a week with my child to help them practice or just provide them an audience by listening (ages 7-9)
- encourage my child in their piano practicing in a positive way and praise their efforts and successes
- provide my child with opportunities to be exposed to and listen to great music (including classical) - in the car, at home, on the radio, at live performances

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## STUDENT RESPONSIBILITIES

I will:

- arrive at my lesson with my books, assignment notebook, other needed supplies and clipped fingernails
- I will wash my hands at the studio before playing the piano.
- read my assignment notebook each week to make sure I practice all that is assigned
- decide on a consistent daily practice time when I will be well-rested and free from distractions and other commitments
- thoughtfully practice my muscle builders and pieces each day, using good technique and practice strategies as explained by my teacher
- complete any weekly theory or other assignments before my next lesson
- listen attentively at lessons without doodling on the piano and not play when my teacher is talking
- arrive at my lesson with a great attitude, ready to learn and make music!

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



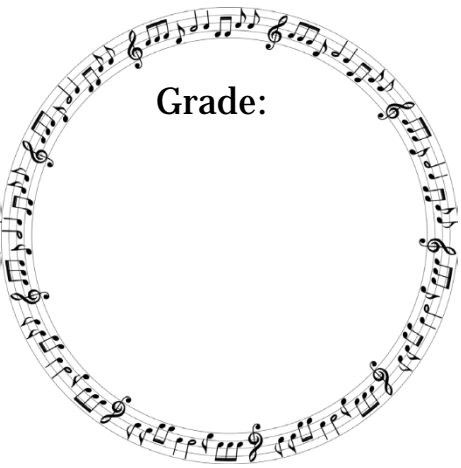
# GETTING TO KNOW YOU



**Name:**



**Age:**



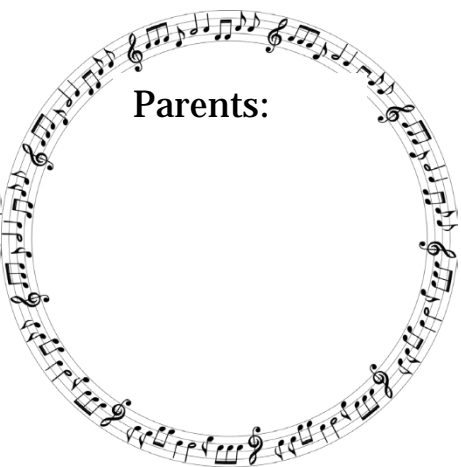
**Grade:**



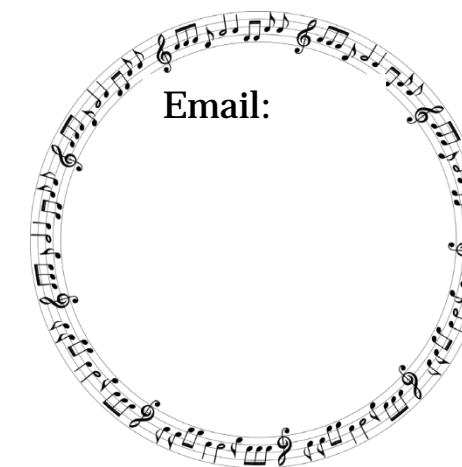
**Address:**



**Phone:**



**Parents:**



**Email:**



**Birthday:**



**Music Experience:**

What else would you like me to know about you? such as: other instruments you play, hobbies and why you want to take voice or piano lessons.



## SEPTEMBER PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in September!

## OCTOBER PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in October!



## NOVEMBER PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in November!

## DECEMBER PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in December!



## JANUARY PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in January!

## FEBRUARY PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in February!





## MARCH PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in March!

## APRIL PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in April!



## MAY PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in May!

## JUNE PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in June!



## JULY PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in July!

## AUGUST PRACTICE CHART

**My Practice Goal: I will practice for \_\_\_\_\_ minutes for \_\_\_\_\_ days per week! Parent initials:**

Record the number of minutes practiced on each date on the calendar, then add up the total for each week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total & Parent Initials

Monthly Total: I practiced for \_\_\_\_\_ minutes in August!

you only need to

PRACTICE  
on the days that  
you eat

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& one day at a time  
you will get a tiny bit better  
*at what you*

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PRACTICE